

APPENDIX -III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADING OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with **School Safty Policy , 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART -A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1.	Affiliation Number allotted by CBSE to the school:	930939
2.	Name of the School as per affiliation letter of CBSE:	MGM PUBLIC SCHOOL PUNNAPPALAM
3.	Address of the School:	MGM PUBLIC SCHOOL PUNNAPPALAM KOLAYAD(P.O) KANNUR (DT.) KERALA,670650(PIN)
4.	Standard/level/class up to which the school is running:	LKG TO X
5.	Is the name and address of the school in CBSE affiliation letter and state NOC/Recognition/U-DISE same exactly the same	MGM PUBLIC SCHOOL PUNNAPPALAM KOLAYAD(P.O) KANNUR (DT.) KERALA,670650(PIN)
6.	U-DISE code allotted to the school:	32020700313
7.	Name and address of the Trust/Society/Company(under section -8 running the school as on date	Malankara Orthodox Syrian Educational and Charitable Society. Catholocate Aramana, Devalokam(P.O),Kottayam
8.	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9.	Purpose of present application	Affiliation Extension
10.	Location of school	Punnappalam,Kolayad Village Kolayad Panchayat, Peravoor Block Kannur District, Kerala

(Signature of Principal)



PRINCIPAL
MGM. PUBLIC SCHOOL
PUNNAPPALAM
P.O. KOLAYAD - 670 650

(Signature of D.E.O)

Deputy Director of Education
Kannur

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1.	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th?	Yes
1.	Number of Recognition Certificate from class-1 to 8th and date of issue:	

FORMATION REGARDING LAND DETAILS AND OWNERSHIP

2.	Is the school situated on a single continuous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
3.	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
4.	Total area (in square meters) in respect of 13 and 14 above on which the school is situated	12222
5.	The land is in the possession of the school/Trust/Society/Company legally by way of:	Yes, As per Lease Agreement No 2891 Dated 05/10/2007
6.	Name of the Owner/lessee of the land in respect of point-14 above	H.H Moran Mar Baselios Marthoma Mathews III
7.	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 years
8.	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	No

FORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

1.	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
(a)	If yes the date of last inspection:	03/03/2025
2.	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
(a)	If yes the date of last inspection:	21/04/2025
3.	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
(a)	If yes the date of last inspection:	30/04/2025

Signature of Principal)



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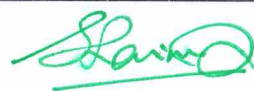
INFORMATION REGARDING THE STAFF

22.	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
23.	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government	Yes
24.	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes

PART-B

(This Part is to be filled up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. DDEKNR/3855/2025-BA4 Date of Issuance 21/07/2025

1.	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2.	Is the school recommended for extension/upgrading of affiliation?
	  Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT
	  (Name, Designation and Stamp) DISTRICT COLLECTOR /DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Note Below the rank of a Group-A Gazetted Officer)



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(Signature of D.E.O.)